

Government of Himachal Pradesh
Panchayati Raj Department

No. PCH-HC(7)1/2008

Shimla-9

Dated 14 March, 2018

Office Order

In order to provide the Commercial Complex, Building and property on rent/lease basis in respect of the Panchayat Samiti and regulating the terms and conditions to this effect, a committee consisting the following members under the Chairmanship of Sub-Divisional Officer (Civil) is hereby constituted:-

1. Chairman Panchayat Samiti (Member)
2. Chief Executive Officer Panchayat Samiti (Member)
3. Panchayat Inspector/Sub-Inspector (Member Secretary)
(In case no Panchayat Inspector/Sub-Inspector is there then Chief Executive Officer may appoint any member of his staff as Member Secretary of the Committee.)
4. The Committee may with the approval of Chairperson co-opt any member as per requirement.

The terms and conditions to rent/lease out the Commercial complex, building and property of Panchayat Samiti shall be as under.

1. The minimum rate of the property so to be rented/leased out should not be less than the prescribed rate of the H.P. Public works Department or market rates whichever is higher.
2. The enhancement in the rate shall be as per the rent controller Act.
3. In case the person to whom the property has been rented/leased out cause any damage to the property, the property rented/leased out to him shall be got vacated within 30 days and the recovery of the damage will also be effected.
4. The tenant /lessee shall have no right to divert the use of property and he shall have no right to sublet the property premises.

5. The property should be rented/leased out by way of auction/bid by making wide publicity.
6. The payment of the electricity /water bills will be made by the person to whom property has been rented/leased out.
7. The rent shall be paid on or before 10th of every month failing which the premises shall be vacated.
8. The rented property shall be vacated on the notice of 15 days as and when such property is required by the Department as well as Panchayat Samiti for its use.
9. Two months' rent shall be deposited in advance as security (Refundable/Adjustable) at the time of handing over the premises to the Panchayat Samiti.
10. The organization /person to whom the property is rented, shall ensure the cleanliness of the premises.

-By Order-


Secretary (Panchayat)
Himachal Pradesh Government.

Dated 14 March, 2018

End. No. 11500 - 11668

Copy for: Information and necessary action.

1. All Sub-Divisional Officers Himachal Pradesh.
2. All Chairpersons of Panchayat Samitis of Himachal Pradesh.
3. All Chief Executive Officers Panchayat Samiti Himachal Pradesh.
4. All District Panchayat Officers Himachal Pradesh.


Deputy Secretary (Panchayat)
Himachal Pradesh Government.